

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, JANUARY 25, 2023
10:00 A.M.**

**Final
Tuesday, January 24, 2023
9:40 a.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - January 4, 2023 Workshop Meeting
 - January 11, 2023 Legislative Meeting
 - January 11, 2023 Salary Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. DIRECTORS/GUESTS
 - A. Brian Emberg & Daniel Long of Herbert, Rowland & Grubic, Inc.
 - 1. Update on the Small Bridge Study
 - 2. 2023 Transportation Infrastructure Safety Improvement Program (TISIP)
- VII. PUBLIC PARTICIPATION
- VIII. SALARY BOARD – KATIE HORNBERGER
 - A. Coroner
 - 1. Create two (2) Full-Time Deputy Coroner positions, Pay Level 09338, Step 01, Grade 01, Salary \$21.27 p/h, effective February 6, 2023.
 - 2. Abolish two (2) Part-Time Deputy Coroner positions, Pay Level 09338, Step 01, Grade 01, Salary \$21.27, effective February 6, 2023.
 - B. Register of Wills
 - 1. Abolish a Full-Time Temporary Clerk II position, Pay Level 09333, Step 01, Grade 01, Salary \$15.00 p/h, effective February 6, 2023.
 - C. Facility Maintenance
 - 1. Create a Full-Time Maintenance Worker III/HVAC position, Pay Level 01015, Step 01, Grade 01, Salary \$16.23 p/h, effective January 27, 2023.
 - 2. Abolish a Full-Time Maintenance Worker III position, Pay Level 01015, Step 01, Grade 01, Salary \$16.23 p/h, effective January 27, 2023.
 - 3. Create a Full-Time Warehouse Associate 1 position, Pay Level 01011, Step 01, Grade 01, Salary \$13.33 p/h, effective January 30, 2023.
 - 4. Abolish a Full-Time Warehouse Associate 2 position, Pay Level 01012, Step 01, Grade 01, Salary \$13.98 p/h, effective January 30, 2023.

- D. Court Administration
 - 1. Create a Full-Time Divorce Hearing Office position, Pay Level 00121, Step 01, Grade 01, Salary \$33.53 p/h, effective January 23, 2023.
- E. Probation Services
 - 1. Create a Full-Time Administrative Assistant I position, Pay Level 01484, Step 01, Grade 01, Salary \$18.23 p/h, effective January 23, 2023.
- F. Prison
 - 1. Create a Full-Time Director of Criminal Justice position, Pay Level 01119, Step 01, Grade 01, Salary \$38.97 p/h, effective February 6, 2023.
 - 2. Abolish a full-Time Director of Corrections position, Pay Level 01119, Step 01, Grade 01, Salary \$38.97 p/h, effective February 6, 2023.
- IX. HUMAN RESOURCES – KATIE HORNBERGER
 - A. Personnel Packet
- X. BUDGET & FINANCE – CHRIS DAVIS
 - A. Investment Report
 - B. Purchase Order Packet
 - C. Prison Restroom Bid
- XI. CHIEF CLERK'S REPORT – J. SCOTT BURFORD
- XII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIII. MATTERS REQUIRING BOARD ACTION
 - A. Notice of pricing increase from Trend Vending, Inc. for all snack vending machines located in Dauphin County government buildings.
 - B. Repository Bids received from John Ewen for the following properties:
 - 1. Parcel #02-030-080 (1436 Berryhill Street) - \$1,000.00
 - 2. Parcel #15-015-003 (1819 Briggs Street) - \$1,000.00
 - 3. Parcel #15-015-019 (708 N. 19th Street) - \$1,000.00
 - C. Repository Bid received from David Hazard - Parcel #36-000-010 (Unmapped) - \$1,000.00.
 - D. Repository Bid received from Anas Mtere - Parcel #11-009-017 (1926 N. 4th Street) – \$1,000.00.
 - E. Repository Bid received from Trendy Properties, LLC (Anthony Persaud) - Parcel #09-043-047 (141 Sylvan Terrace) - \$1,000.00.
 - F. Repository Bid received from D'Juan L. Walden, Sr. - Parcel #09-015-020 (1425 Shoop Street) - \$1,000.00.

- G. Repository Bids received from Martin Carmona for the following properties:
1. Parcel #08-028-012 (125 N. Summit Street) - \$1,000.00
 2. Parcel #09-024-045 (1629 Carnation Street) - \$1,000.00
- H. Service Agreement between Dauphin County (Prison) and Breaking the Chainz, Inc. for emotional support and cognitive development programs.
- I. Service Agreement between Dauphin County (Prison) and Lavery Law, PC for body worn camera footage review.
- J. Service Agreement between Dauphin County (Prison) and Bro2Go, Inc. for mentoring and aftercare services.
- K. Purchase of Professional Service Agreement between Dauphin County (MH/A/DP) and Kevin R. Helm, Esquire.
- L. Ratify the submission of a Grant Agreement to the United States Marshals Service, Prisoner Operations Division, Office of Detention Services for the housing, safekeeping, subsistence, and care of Federal prisoners.
- M. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Family Health Council of Central Pennsylvania, Inc.
- N. Satisfaction Piece for Anthony G. Formica on property located at 4117 York Street, Harrisburg, PA - \$2,053.00.
- O. Satisfaction Piece for Julio D. Valcarsel-Hidalgo on property located at 3609 Colonial Road, Harrisburg, PA - \$5,000.00.
- P. Satisfaction Piece for Thomas L. Small on property located at 2132 Swatara Street, Harrisburg, PA - \$3,000.00.
- Q. Performance Agreement between Dauphin County (Parks & Recreation) and William West (The Cheddar Boys) - June 10, 2023 (Proudly PA) - \$500.00.
- R. Independence Contractor Agreement between Dauphin County (Parks & Recreation) and Richard C. Gates - Maple Sugar Festival (March 5, 2023) - \$200.00.
- S. Performance Agreement between Dauphin County (Parks & Recreation) and Tanner Bingaman (Tanjo & Crow) - Dauphin County BrewFest (July 15, 2023) - \$600.00.
- T. Budget Amendments for the quarter ending December 31, 2022.
- U. Presenter Agreement between Dauphin County (Parks & Recreation) and Carol B. Reed - Natural Dyeing with Walnuts and Indigo (September 7, 2023) - \$30 per participant.
- V. Independent Contractor Agreement between Dauphin County (Parks and Recreation) and Brian Ariano - Proudly PA (May 26 & June 10, 2023) - \$700.00.
- W. Independent Contractor Agreement between Dauphin County (Parks and Recreation) and Brian Ariano - Dauphin County Jazz & Wine Festival (August 18 & September 9-10, 2023) - \$1,000.00.

- X. Engagement Letter between Dauphin County and McNees Wallace & Nurick LLC for legal services to Dauphin County.
- Y. Agreement between Dauphin County (Public Safety, acting as the fiduciary agent for the South Central Task Force) and Carahsoft Technology Corp. VMware Government Team for the Amazon Web Services.
- Z. Recording Cost Refund - Abstract Associates - \$126.75 (a corrective deed was UPI certified twice).
- AA. Purchase of Consultancy Services Agreement between Dauphin County (District Attorney) and Dr. Jonathan Lee.
- BB. Purchase of Consultancy Services Agreement between Dauphin County (District Attorney) and Gary Lathrop for police emotional support services.
- CC. Agreement between Dauphin County (Work Release) and Pure Pest Services LLC for pest control at the Work Release Center.
- DD. Agreement between Dauphin County (Probation Services) and Pure Pest Services LLC for pest control at the Probation Services Building (917 Gibson Blvd.).
- EE. 2022 CDBG Subrecipient Agreement between Dauphin County and Elizabethville Area Authority for Pine Avenue Sanitary Sewer Project - \$130,000.00.
- FF. 2022 CDBG Subrecipient Agreement between Dauphin County and Highspire Borough for Eshelman Street Phase II Roadway Rehabilitation Project - \$113,000.00.
- GG. 2022 CDBG Subrecipient Agreement between Dauphin County and Penbrook Borough for Thomas Street and Rivington Terrace Sewer Improvements Project - \$135,850.00.
- HH. 2022 CDBG Subrecipient Agreement between Dauphin County and Swatara Township for Oberlin Intersection Improvements Project - \$112,345.67.
- II. 2022 CDBG Subrecipient Agreement between Dauphin County and Williamstown American Legion for Facility Upgrade Project - \$10,232.18.
- JJ. 2022 CDBG Subrecipient Agreement between Dauphin County and Evolve Youth Trades Academy for Youth Trades Academy Project - \$15,000.00.
- KK. 2022 CDBG Subrecipient Agreement between Dauphin County and Midpenn Legal Services for Midpenn Legal Services Improvement Project - \$5,000.00.
- LL. 2022 CDBG Subrecipient Agreement between Dauphin County and The Salvation Army Harrisburg for COVID-19 Education Recovery Project - \$20,000.00.
- MM. 2022 CDBG Subrecipient Agreement between Dauphin County and Latino Hispanic American Community Center for LHACC Outreach and Case Management Project - \$15,000.00.
- NN. 2022 CDBG Subrecipient Agreement between Dauphin County and Habitat for Humanity of the Greater Harrisburg Area for Blight Remediation Support Services - \$20,000.00.
- OO. 2022 CDBG Subrecipient Agreement between Dauphin County and Shalom House for Shalom House Transformation Center Project - \$15,000.00.

- PP. 2022 CDBG Subrecipient Agreement between Dauphin County and the Housing Authority of the County of Dauphin for Family Self Sufficiency Service Coordinator Project - \$35,000.00.
- QQ. 2022 CDBG Subrecipient Agreement between Dauphin County and the Hanna Foundation for Communities In Schools Project - \$15,000.00.
- RR. Submission of Subgrant #40202 VOCA 2023-2025 Continuation Grant Application to the PA Commission on Crime and Delinquency.
- SS. Satisfaction Piece for Idowu Patrick Adejonwo on property located at 2787 Rumson Drive, Harrisburg, PA - \$3,000.00.
- TT. Certification of County Funds for the Pennsylvania Farmland Preservation for the 2023 Program Year.
- UU. Proposal from Quadient to upgrade the 15 MDJ Offices mailing equipment.
- VV. Purchase of Service Agreement between Dauphin County (AAA) and Aging Well, PA, LLC.
- WW. Purchase of Service Agreement Purchase of Service Agreements between Dauphin County (Children & Youth) and:
1. Penn State Health Milton S. Hershey Medical Center, Inc.
 2. New Foundations, Inc.
 3. Michelle Horst
- XX. Affiliation Agreement between Dauphin County (Children & Youth) and Pennsylvania Western University.
- YY. Human Services Development Fund (HSDF) Agreements between Dauphin County and:
1. CONTACT Helpline, Inc.
 2. Capital Area Coalition on Homelessness, Inc
- ZZ. Adoption Assistance Agreement #2023-10.
- AAA. Adoption Assistance Agreement #2022-58 - Amendment #1.
- BBB. Appointment of Douglas T. Rickards to the Dauphin County Industrial Development Authority/Dauphin County Economic Development Corporation. Mr. Rickards term will expire the first Monday in January 2028.
- CCC. Appointment of Douglas Brown to the Harrisburg Area Transportation Study (Technical Committee).
- DDD. Appointment of Jeff Eisenbise to the Dauphin County Agricultural Land Preservation Board. Mr. Eisenbise's term will expire December 31, 2025.
- EEE. Training Packet.
- XIV. FORMER BUSINESS
- XV. NEW BUSINESS

XVI. COMMISSIONERS' DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

- A. Notification from Cleveland Cliffs advising that they are submitting a major modification application for its current Clean Air Act – Title V Air Operating Permit No. 22-05012 with DEP for their Steelton Plant.
- B. Notification from Rettew advising that Wenger Feeds, LLC (Permit No. 22-03022) is submitting a renewal application for the continued operation of the feed mill (8589 Route 26 Spring Glen, PA 17978).
- C. Receipt of a letter from the Farm Service Agency listing farmers who are eligible for emergency loan assistance due to drought which occurred during the period from June 10, 2022 through August 31, 2022 and from July 1, 2022 through September 30, 2022.
- D. Notification from Buse Funeral Home advising that they have submitted a State Only Operating Permit application to DEP for the Human Crematorium.
- E. Receipt of a copy of a letter from the PA Department of Transportation to the PA Public Utility Commission regarding an application for approval to alter the public above-grade crossing by replacing the existing bridge where State Route 3022 (Maclay Street) crosses above grade the tracks of Norfolk Southeran Railroad (DOT No.: 518 088 K) in the City of Harrisburg.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 1, 2023 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. ******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”